

Assessment is carried out according to the training and courses received, and tutorials, field trips, internships, seminars, homework, etc.

The teaching unit is definitively acquired for any student who has acquired all of the subjects that make it up. A subject is acquired if the mark obtained is greater than or equal to 10/20.

The teaching unit is also acquired through compensation if the average of all grades in the subjects that constitute it, weighted according to their respective coefficient is equal to or greater than 10/20.

The teaching unit thus gained outweighs the acquisition of credits assigned to it. In this case, the credits earned can be accumulated within the same training courses and transferable to any other training course comprising the so-called unit.

The semester is acquired for any student who has acquired all the units that compose it. The semester may be also acquired by compensation if the average of all scores in the units that are weighted according to their respective coefficient is equal to or greater than 10/20.

The compensation is applied to the unit, semester and year.

Passing from the first semester to the second semester of the same academic year, in the same training course is of right for any student regularly enrolled. Passing from one year to the following year of a bachelor's or master's in the same training course is granted if a student has obtained two semesters constituting the year, with or without compensation. Passing is also granted for all students who have completed a number of credits during the year, set by the training team, and received the teaching units required for the following year.

Attendance at tutorials and practical work sessions- Absences during exams:

- Attendance at tutorials and practical work sessions is required throughout the semester.
- 03 unexcused absences or five absences even when justified from the tutorial sessions of a subject results in the exclusion from the subject for the current semester.
- Unexcused absences over a third of the practical sessions lead to the exclusion from the subject for the current semester.
- A replacement exam is administered in the event of a justified absence at a final exam of a subject. An unexcused absence is sanctioned by a score of zero in the subject in question and no replacement exam is given.
- The student has the right to consult and review his/her exam papers after each test.
- Catch-up exams are not eligible for consultation of exam papers.
- Students not satisfied with their grades after consultation of the exam copies may appeal no later than two business days after the date of the so-called consultation.

For more details, we advise students to consult the Ministerial Decrees No. 711 and No. 712 dated 3 November 2011 on the website of the Ministry of Higher Education and Scientific Research : www.mesrs.dz

PEOPLE'S DEMOCRATIC REPUBLIC OF ALGERIA
MINISTRY OF HIGHER EDUCATION
AND SCIENTIFIC RESEARCH

Directorate of Cooperation
and Inter University Exchanges
Sub-Directorate of Training
of International Students

Information leaflet for the international students grantees of a scholarship by the Government of the People's Democratic Republic of Algeria



The Ministry of Higher Education and Scientific Research welcomes international students grantees of a scholarship by the Government of the People's Democratic Republic of Algeria, and has pleasure to put at their disposal this information leaflet in order to familiarize them with the algerian higher education system.

To support the development demands facing the country in the midst of transformation, the sector of higher education has launched a reform of teaching and training which seeks to make the university play a central role between, on the one hand, the aspiration of the citizens to build a project for the future by benefiting from a quality higher education and on the other hand, the satisfaction of the needs of the socio-economic sector in its quest for competitiveness and performance by securing a human resource of quality capable of innovation and creativity, and by taking an active part in the expansion of research and development.

These motivations have led to the adoption, like the majority of neighboring countries, of the universal higher education system: the LMD system (Licence - Master - Doctorate).

What is the L.M.D system?

It represents an architecture of higher education which was gradually implemented during the academic year 2004/2005. It has been generalized to all institutions during the academic year 2011/2012 for all areas (13) with the exception of medical studies (medicine, pharmacy, dentistry and veterinary science). In universities and academic centers, this architecture is articulated in 03 cycles of training each conferring a university degree:

- A first cycle of baccalaureate + 03 years of instruction leading to the diploma of "Licence" (Bachelor's degree) (180 credits).
- A second cycle of Licence + 02 years leading to a Master's degree (120 credits).
- A third cycle of a Master's degree + 03 years leading to the doctoral degree.

One of the key characteristics of the L.M.D system is that of external recognition: possibility for the job market to be able to easily compare the L.M.D qualifications in country or from one country to another: The architecture of teaching and training is the same in all countries applying this system of education.

There are two options for the licence degree: «academic licence» and «professionalizing licence»:

- Academic licence allows direct access to the master's degree;
- The professionalizing licence allows rapid integration into the labor market. It also makes it possible to access the master's degree after some work experience with the possibility of counting the professional experience acquired.

Similar to the licence, the master's degree has two options: «academic master's degree « and «professionalizing master's degree «.

This degree is also prepared in the national schools:

- In three years (180 credits) in schools recruiting on competition, students from preparatory classes (02 years after the baccalaureate);
- In two years (120 credits) in schools recruiting on competition, students already holding a master's degree or a graduation diploma under the conventional/classical system.

The Doctorate is prepared after the master's degree for at least 03 years in a research laboratory. It is intended for students holding a master's degree and wishing to carry out research studies and subsequently dedicate themselves to the teaching-research profession. It is not expressed in term of earned credits; but is under the form of a research training leading to a diploma after writing and defending a dissertation.

In each of these cycles, curricula are organized into «areas of training»; the field of training is a coherent component comprising «training courses». Each training course is available in field, in area and specialty and is organized into teaching units grouped into study semesters.

The teaching unit is a set of subjects organized in a coherent pedagogical way and following a logical progression to ensure the acquisition of skills identified. Each subject is taught in different ways (courses, seminars, tutorials, lectures, projects, internships, ...).

A course of training may include:

- Fundamental teaching units including basic teachings.
- Discovery teaching units including teachings that aim to expand the knowledge base of the student and to open up other perspectives in case of re-orientation.
- Transversal teaching units covering the teaching of foreign languages, computer science, information technology and communication, etc. for the acquisition of general knowledge and methodological techniques.
- Methodology teaching units.
- Specialty teaching units.

Each teaching unit and each of its constituent subjects are accompanied by an overall average including coefficients and credits.

The overall average of the teaching unit will certify if it is acquired or not; the credit will allow the capitalization of the number of points inherent in the teaching unit if it is acquired.

The credit is a unit of measurement for the amount of work required from a student to assimilate the content taught during a semester or an academic year. The semester corresponds to 30 credits for an amount of work estimated at between 600 and 750 hours. Therefore, one credit corresponds to an hourly workload of 20-25 hours per semester (face-to-face courses, personal work, thesis, internship, etc.).

The coefficients assigned to the subjects taught allow the calculation of the general average of the teaching unit. The coefficients assigned to the teaching units allow the calculation of the general average of the semester.

Progression and assessment system:

The evaluation system is semester-based while progression is annual.

Skills and knowledge acquired in each subject are assessed either by a continuous and regular monitoring every semester, a final examination, or both combined.

The residence card:

In accordance to the regulations, international students must report to the foreign office at the nearest police station, providing the certificate of international student grantee of scholarship by the Algerian government in order to be delivered a residence card.

The required documents will be specified then.

Regulations:

Each higher education institution (university or university residence) has internal regulations. Students are required to read them and comply with them.

In this information leaflet, we sought to provide you with useful and essential information to facilitate your settlement. If you need more information on any aspect that interests you, we recommend that you:

- Contact information offices located in each university;
- Consult the website of the Ministry of Higher Education and Scientific Research: www.mesrs.dz
- Call the Office of International Students at the Sub-Directorate of Training of International Students :

Phone : 021.91.14.59.

Important addresses:

- Ministry of Higher Education and Scientific Research, 11, chemin Doudou Mokhtar Ben Aknoun - Algiers.
Phone: 021 91.23.23
- National Office for University Services,
University residence Taleb Abderrahmane Ben Aknoun - Algiers.
Phone: 021 91.45.81.

Important dates:

- Start of the academic year: September 05.
- Last time of arrival of international students: 3rd week of September.
- Winter holidays (15 days): End of the 3rd week of December - End of the 1st week of January.
- Spring break (15 days) : End of the 3rd week of March.
- End of the 1st week of April .
- Summer holidays: From July 1 to September 5.

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Arrival in Algeria:

- Upon arrival at Houari Boumediene International Airport, students will be welcomed by representatives of the Ministry of Higher Education and Scientific Research.

- They will be transferred by bus, free of charge, to the transit hall of residence where they will undergo a free medical checkup and prepare their departure to the university city of the assigned.

Registration at the university:

The student must immediately go to the office of international students at the host institution to officially register.

To do this, s/he must give the original copy of the baccalaureate, four (04) passport size photos, four (04) stamped envelopes and must pay the registration fees (200DZD/year). In against part, he will then receive:

- A certificate of registration;
- A student card;
- A library card;
- An authorization for accommodation;
- A certificate for international student grantee of a scholarship (an essential document to apply for residency at the police department).

NB: It is advisable for the student to make several photocopies of these documents.

Accommodation at the university residence:

Once the registration formalities completed, the student must report to the office of international students at the university residence in order to benefit from accommodation.

For the issuance of the accommodation card, the following documents are required:

- A form provided by the administration of the university residence to be filled in;
- The authorization of accommodation;

- A photocopy of the certificate of registration;
- Two (02) medical certificates (Physiology and general medicine);
- Four (04) passport size photos;
- Two (02) stamped envelopes;
- Payment of the fees of accommodation (400DZD/ year).

Scholarship and installation allowance:

According to the Algerian regulations, international students grantees of a scholarship by the Algerian government will receive their stipend by bank transfer to their giro account (CCP) every three months. The amount of the scholarship is of 1350 DZD per month for undergraduate students and 1650 DZD per month for postgraduate students.

In addition to the stipend, the international student has an installation allowance of 1,000 DZD paid to the account upon arrival. To this end, the student must open a giro account (CCP) at the nearest post office.

Requirements for the scholarship application and installation allowance:

- A form for scholarship application provided by the administration of the university residence to be filled in;
- A photocopy of the certificate of registration;
- A photocopy of the authorization for accommodation.

Dining costs:

The university restaurant opens its doors to all students without exception. Meal prices are:

- 0.50 DZD for breakfast;
- 1.20 DZD for lunch;
- 1.20 DZD for dinner.

University transportation:

The student may obtain a university transport card by paying a monthly fee of 135 DZD to the office of academic services of the residence hall. The documents required for the issuance of the university transport card are:

- A photocopy of the certificate of registration;
- A passport size photo.

Health care:

It is provided at each university residence hall, walk in centers or infirmary.

These structures are located within the residence halls and are generally composed of a consultation room and a treatment room.

They are responsible for:

- Ensuring the systematic medical examination of all residents;
- Ensuring the medical monitoring of each student throughout the school year;
- Providing first aid to residents, taking care of patients and possible casualties quickly.

Social security:

According to the Algerian regulations, all students benefit from social security. Each student must get in touch with the office in charge of social security at the university.

Cultural, scientific and sports activities:

The university residence hall is a complementary cultural center for the university. It is a venue for the development of cultural and sports activities bringing together fellow students to spend time, eat, and work together in groups.

Existing reports are communal in nature. Besides, cultural, scientific or sports activities favor the grouping of students and often break the monotony of life in a university residence. These activities result in scientific and cultural workshops and the establishment of sports teams. Each university residence develops activities according to the means available and expectations of the students.

The student is expected to participate in the development of these activities, and to even be innovative and take initiative to multiply and diversify them.